

### **GENERAL INFORMATION**

Name of Applicant:	
Mailing Address:	
Telephone Number:	
E-mail Address:	
Occupation of Applicant:	

#### List all addresses where property to be insured is regularly located:

	re milete property to be meeting in regularity research
Location 1:	
Location 2:	
Location 3:	

### **DOLLAR LIMITS OF INSURANCE**

	Location 1	Location 2	Location 3
At Premises			
Other Locations*		N/A	N/A
In-Transit		N/A	N/A

<sup>\*</sup>For example, on loan to museums

### **BUILDING CONSTRUCTION**

	Location 1	Location 2	Location 3
Exterior Walls*			
Interior Walls*			
Floors*			
Ceilings*			
Structural			
Support*			
Number of floors			
What floor are you			
on?			

<sup>\*</sup>Select for each : Adobe, Brick, Glass, Safety Glass, Steel, Stone, Wood, Fabric / Carpet, specify other

### FIRE PROTECTION

	Location 1	Location 2	Location 3
Is the entire building protected by a fire and/or smoke detection /alarm system?			
If no, describe area not protected			
Is the alarm system listed and installed according to UL specifications?			
How often is the system checked?			
Does your alarm system ring to a central station?			
If yes, what alarm monitoring company?			
Sprinkler system on premises?			
If yes, what type (Wet Pipe, Dry Pipe, Pre-action, Cross-zoned to fire/ smoke detection system)?			
Any areas not protected by the sprinkler system?			

## FIRE PROTECTION (continued

	Location 1	Location 2	Location 3
Portable fire extinguishers?			
If yes, what type (Carbon Dioxide,			
Dry Chemical, Foam, Halon, Acid,			
Other)?			

### **SECURITY**

	Location 1	Location 2	Location 3
Type of Structure? (Single family			
home, Co-op/ Condo, Gated			
Community)			
Who has keys to exterior doors?			
Is the property unattended for long			
periods of time?			
If yes, explain.			
Employment of live-in help?			
Are special instructions given to			
third parties regarding the care and			
handling of the collection?			
Frequency of travel?			
Who is responsible for hanging and			
securing works of art?			

## **ELECTRONIC SECURITY**

Which types of detection equipment are in operation?

	Location 1	Location 2	Location 3
Magnetic Contact			
Photo ray			
Ultrasonic			
Sound			
Motion			
Infrared			
Pressure			
CCTV with recording			

# ELECTRONIC SECURITY (continued)

	Location 1	Location 2	Location 3
Does your electronic alarm system			
ring to a central station?			
If yes, what alarm monitoring			
company?			
Are all the building's exterior			
openings secured and alarmed?			

## **COLLECTION**

Where are objects stored when not on display?	
Is Covered Property stored in a basement?	
If so, then describe basement inventory	
What is the smallest distance between the	
lowest storage shelf and the floor?	
Is there a floor drain?	
Is there a history of back-up of drain and/ or	
sewer?	
Are you requesting coverage for any item	
located outdoors?	
Description of Collection (Masters, Contemporary, Antiques, Pre-Columbian,	
Coins, Stamps, etc.):	

### COLLECTION DOCUMENTATION

Please provide an inventory of your collection(s) including at least the following information for each object:

- Name of artist or maker (where relevant)
- Title of Object
- Date
- Measurements
- Material
- Value

## SAFES / VAULT (Jewelry Coverage)

Do you have a safe?	
Is it UL rated?	
If so, what is the rating?	
Location of safe?	
Who has access to safe?	
Is the safe separately alarmed?	
Do you keep the jewelry to be covered in the safe except when	
worn?	
Do you regularly have jewelry checked by a jeweler to ensure	
that all mountings are in good repair?	
When was this last done?	

#### HURRICANE/ WINDSTORM COVERAGES

(Complete if any property is within 5 miles of coastal body of water)

Which location number from above?	
Are there permanent shutters or high-impact resistant glass on	
all windows?	
Are there hurricane straps holding the roof to the rafter?	
If the roof is Spanish tile, are clips in place?	
Is there a backup generator for the climate control system or fan	
in locations located less than one mile from the inter-coastal or	
ocean?	
Is the back-up generator located off the ground?	
Is there a storm closet(s)?	_

## HURRICANE/ WINDSTORM COVERAGES (continued)

Emergency Plan	
Are you ready to move art to safe	
location in the event of Hurricane	
watch?	
Where is this location?	
Is it an art specialty warehouse?	
Does Insured have a list with	
emergency contact numbers?	
	all times to
•	•
	conditioner back
in operation once power is restored?	
(Complete for California Locations)	
Structure	
	with California
Danang Codo:	<u> </u>
Collection	
	r the collection?
What percentage of collection is fragile/b	reakable?
Are framed works hung w/weight rated hooks?	
Are your framed works covered with Plexiglas rather	
How are outdoor sculptures secured?	<i>'</i>
	Are you ready to move art to safe location in the event of Hurricane watch?  Where is this location?  Is it an art specialty warehouse?  Does Insured have a list with emergency contact numbers?  Protection against mold exposure in Flor Are air conditioning systems operating at protect against mold growth?  In the event of a power outage, have arrabeen made with someone to put the air of in operation once power is restored?  EARTHQUAKE COVERAGE (Complete for California Locations)  Structure  When was building built?  Material of construction?  Stilt or Slab foundation?  Is the structure retrofitted in accordance in Building Code?  Collection  Any Earthquake mitigation techniques for Please describe mitigation techniques.  What percentage of collection is fragile/beare framed works hung on more than on Are framed works hung w/weight rated here.

## EARTHQUAKE COVERAGE (continued)

How are indoor sculptures secured?	
Are tall, unstable pieces of furniture secured to the wall	
or floor?	
Are decorative items on tables/shelves secured to the	
surface with adhesive or mounts?	
Are decorative items in display cases secured to the	
surface?	

### **INSURANCE HISTORY**

	Yes / No
Any prior insurance coverage? If yes, provide details below.	

Carrier	Policy #	Expiration Date	Premium \$

	Yes / No
Any insurance declined or cancelled in the past 3 years?	
If yes provide details:	
Any losses in the past 5 years? If yes, provide details below.	

Policy / Line	Date of Loss	Description of Loss	Amount of Loss

### PERSONAL INFORMATION

Have you filed for personal bankruptcy in the past 10 years?	
Has your business?	
Will you agree to an inspection of the premises and artwork by	
an insurance representative or designee?	

Note: Availability of coverage will depend on individual risk characteristics and the state in which the insured is located.

THIS APPLICATION DOES NOT BIND THE APPLICANT OR THE INSURER, BUT IT IS AGREED THAT THIS FORM SHALL BE THE BASIS FOR THE CONTRACT SHOULD A POLICY BE ISSUED, AND IT MAY BE ATTACHED TO AND MADE PART OF THE POLICY. THE APPLICANT REPRESENTS THAT IF THE INFORMATION SUPPLIED ON THIS APPLICATION CHANGES BETWEEN THE DATE OF THIS APPLICATION AND THE TIME THE POLICY IS ISSUED, THE APPLICANT WILL PROVIDE WRITTEN NOTIFICATION OF SUCH CHANGES.

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and (NY: substantial) civil penalties. (Not applicable in CO, HI, NE, OH, OK, OR, VT). In DC, LA, ME, TN and VA, insurance benefits may also be denied.

Applicants' Signature:	
Printed Name:	
Date:	